ExpressVote XL™ Universal Voting System

Poll Worker Guide

v. 1.1.PHI

Table of Contents

ExpressVote XL ™ Universal Voting System Administrator Learning Plan.....3
Agenda.....3
ExpressVote XL ® Universal Voting System.....4
Product Overview & ExpressVote XL Components.....4
ExpressVote XL Rear Components.....5
Hopper Components & Functionality.....6
Preparing the ExpressVote XL for Use.....7
ExpressVote XL Setup.....7
Installing Privacy Curtain & Adjusting Touch Screen Angle.....7
Connecting Assistive Voting Equipment.....7
Using the ExpressVote XL on Election Day.....8
USB Collection.....8
Opening the Poll.....8
Printing Zero Tape.....8
Voting on ExpressVote XL.....9
Initiate Voting & Language Selection.....10
Making Vote Selections on Touch Screen.....10
Verifying Selections & Casting Ballots.....10
Accessible Voting.....11
Universal Voting Console.....11
Initiating UVC Voting Session.....11
Voting with the UVC.....11
End of Voting.....12
Closing the Poll.....12
Printing Results Report.....12
Powering Down & Storing.....12
Appendix A: Troubleshooting the ExpressVote XL.....13
Jammed Paper Ballot.....13
ExpressVote XL Not Accepting Paper Ballot.....13
Session Timeout & Canceling a Vote Session.....13
System Error During Voting.....13
Calibrating the Touch Screen.....13

ExpressVote XL™ Universal Voting System Poll Worker Learning Plan

Agenda

- Understanding the ExpressVote XL
- Using the ExpressVote XL for Voting
- Troubleshooting the ExpressVote XL
- Applying what you have learned

ExpressVote XL® Universal Voting System

Product Overview & ExpressVote XL Components

The ExpressVote XL Universal Voting System is a full-face, 32” touch screen ballot. The ExpressVote XL captures a voter’s choices by marking a paper ballot while also tabulating the vote data for later collection and reporting.

With the ExpressVote XL, voters can cast their vote choices independently either via the touch-operated screen or the Universal Voting Console (“UVC”).

ExpressVote XL Components

1. Rolling cart
2. 32” touch screen
3. Power status panel
4. Access compartment
5. Protective screen cover
6. Report printer
7. Paper path module (“PPM”)
8. Paper ballot slot

ExpressVote XL Rear Components

1. Privacy curtain rod mount
2. Hopper
3. Privacy curtain storage
4. Universal voting console (“UVC”)
5. Storage area*
   (storage door intended to be snug when closed; when opening, push in on the door with one hand while turning the key with the other)
6. Power cord
7. Headphones
8. Rolling cart handle
9. Emergency slot & bin
   (with zoom to exterior view)

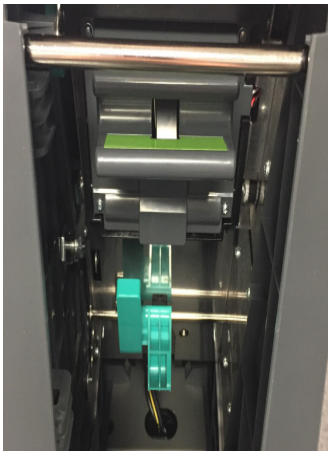
Hopper Components & Functionality

1. Ballot level window
2. Handle (two views)
3. Secure seal attachment loop (seal will be placed here at the end of the night)
4. Kiosk attachment (two views)
5. Door
6. Secure seal attachment loop (seal will be placed here at the end of the night)

The Hopper provides secure storage for printed paper ballots ejected from the rear of the machine.

It attaches to the back of the PPM via the green handle at the top of the hopper. The hopper is removed by pushing the bottom green lever forward within the Paper Path Module and lifting it off the mounting hook.

The following images display the container mounting and disconnect steps. Poll Workers will need to perform these steps at the end of the night.



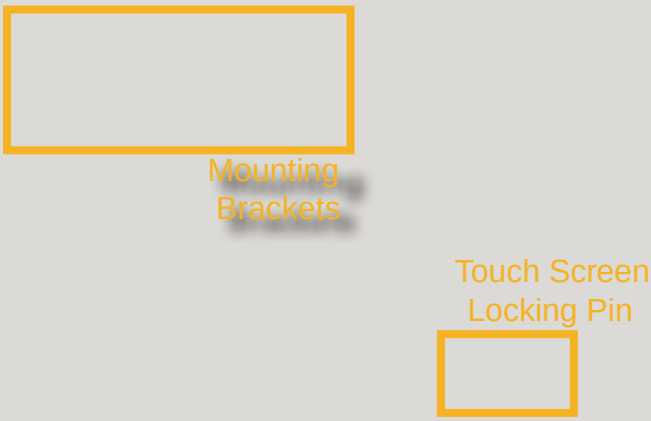
Preparing the ExpressVote XL for Use

ExpressVote XL Setup

Con rm the green power indicator light is illuminated on the front status panel. This indicates the ExpressVote XL is plugged into AC power.

Lift the protective screen cover from the touch screen. Unlock and open the Access Compartment door on top of the terminal.

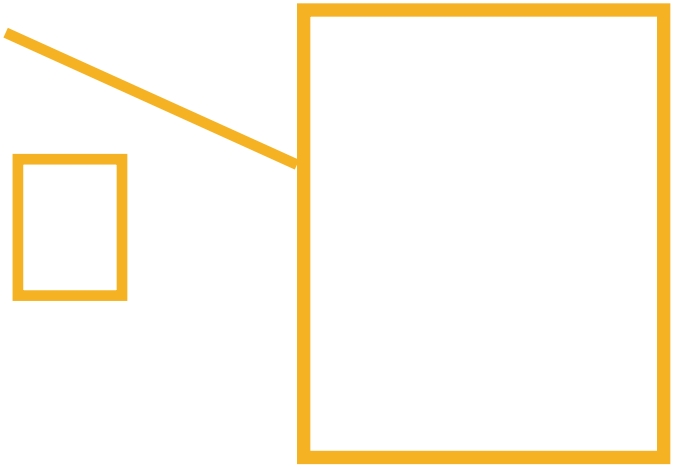
Inside the Access Compartment, press and release the red power button. Once powered on, the power light is illuminated.



Installing Privacy Curtain & Adjusting Touch Screen Angle

Remove the curtain assembly from the storage tube on the bottom back of the terminal.

Insert rods into the mounting brackets on either side of cart. Loosen the white plastic clamps on the assembly to adjust height, then re-tighten.



Connecting Assistive Voting Equipment

The Universal Voting Console (“UVC”) allows voters to vote without using the touch screen. The UVC plugs into the USB port in the Access Compartment. Only one unit per polling loction will have a UVC.

Headphones connect to the UVC via the headphone jack on the bottom right corner.

Thread the UVC wire carefully through the notch in the upper-left corner of the door as you close it. Not doing so could cause damage to the wire.